

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Director of Security  
4E60 Headquarters

EXTENSION

NO.

OS 1-0136/2 &amp; OS 1-0136/1A

DATE

7 APR 1981

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. *20/DDA*  
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The attached letter provides information to the Department of Labor for certification of the Agency's Safety Committee. An Agency Safety and Health Committee has been established at the national level with management and nonmanagement representatives from six major Agency components. Executive Order 12196 provides that agencies may establish safety and health committees or be subject to inspections by representatives of the Secretary of Labor.

DDA REGISTRY

FILE: *Personnel-16*

DD/A Registry
81-0107/6

7 APR 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Security

SUBJECT: Letter to the Director, Directorate of Training, Education, Consultation and Federal Agency Programs, U. S. Department of Labor, Regarding the Establishment of a Safety and Health Committee

1. Action Requested: It is requested that you sign the attached letter.

2. Background: Executive Order 12196, Section 1-301 states that Agency heads may establish occupational safety and health committees at the national level and other appropriate levels. However, Section 1-4, paragraph (i) authorizes the Secretary of Labor to conduct unannounced inspections of workplaces when an agency does not have occupational safety and health committees.

Title 29, Code of Federal Regulations, Part 1960, Subpart F, provides guidelines for the organization and responsibilities of such committees. Paragraph 1960.37 (a) states that the heads of agencies shall submit information to the Secretary of Labor concerning the existence, location and coverage in terms of establishments and population, including names and telephone numbers of chairpersons.

Section 1-702 of the Executive Order provides that "nothing in the Order shall be construed to. . . affect the responsibilities of the Director of Central Intelligence to protect intelligence sources and methods (50 U.S.C. 403 (d) (3))." Because of this language the Agency is in a strong position to indicate, if necessary, that compliance with particular facets of the basic program elements would be inconsistent with the Director's responsibility for the

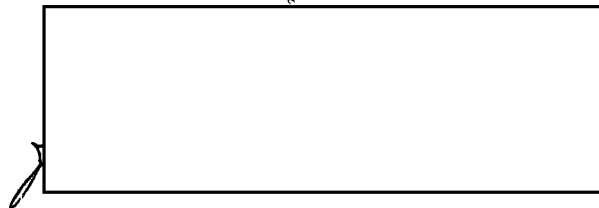
OS 1-0136/2

protection of the intelligence sources and methods. Therefore, some of the information requested, such as a list of establishments covered by the safety and health committee and number of employees at each establishment, is not provided in the letter.

3. Staff Position: An Agency Safety and Health Committee at the national level has been established. The Committee has a management and nonmanagement member from the Office of the Director of Central Intelligence; Intelligence Community Staff; National Foreign Assessment Center; and Directorates of Administration, Operations, and Science and Technology. The Chief, Safety Group and the Health Officer attend the meetings and serve as technical advisors.

4. Recommendation: It is recommended that you sign the attached letter to the Director, Directorate of Training, Education, Consultation and Federal Agency Programs, Occupational Safety and Health Administration, U. S. Department of Labor.

Attachment



STAT

TAB

81-0107/7

## CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

8 APR 1981

Mrs. Clinton M. Wright, Director  
Directorate of Training, Education,  
Consultation and Federal Agency Programs  
U. S. Department of Labor  
Washington, D. C. 20210

Dear Mrs. Wright:

In reply to your letter of 19 March 1981, please be advised that the Central Intelligence Agency has established a safety and health committee in the Washington area at the national level in accordance with Executive Order 12196 and 29 CFR 1960.37. There are also other safety and health committees which are active at lower levels for selected operations and locations. These have been in operation for years and were not established as a result of the Executive Order or 29 CFR 1960.

Mr. William N. Hart, chairperson of the national level committee, represents management. The committee is comprised of a management and nonmanagement representative from each of six major components which represent activities and employees of the Agency worldwide. The Chief, Safety Group, and the Health Officer also attend the meetings and serve as technical advisors. All members will be provided training as required by 29 CFR 1960.58.

The enclosed OSHA Form 162 provides information concerning the safety committee. A list of the establishments covered and the number of employees at each establishment are classified and are not provided, consistent with Section 1-702 of Executive Order 12196 which provides that "nothing in this order shall be construed to . . . affect the responsibilities of the Director of Central Intelligence to protect intelligence sources and methods (50 U.S.C. 403 (d) (3))."

Sincerely,

/s/ Max Hugel

Max Hugel  
Deputy Director  
for  
Administration

Enclosure



I. Committee Identification (Please Type)

1. AGENCY NAME <b>Central Intelligence Agency</b>		2. DATE SUBMITTED <b>3/27/81</b>	
3. COMMITTEE LEVEL (NAT'L REG. DIST. ETC.) <b>National</b>		4. NO. OF COMMITTEE MEMBERS MANAGEMENT <b>6</b> NONMANAGEMENT <b>6</b>	
5. TOTAL EMPLOYEES COVERED <b>Classified</b>		STAT	
6. COMMITTEE NAME <b>CIA Safety and Health Committee</b>		7. CHAIRPERSON <b>William N. Hart</b>	
ADDRESS <b>Central Intelligence Agency</b>		8. ALTERNATE CONTACT	
CITY <b>Washington, D. C.</b>		STATE <b>20505</b>	
ZIP <b>20505</b>		9. COMMERCIAL PHONE NO.	

II. List Establishments Covered

NUMBER OF EMPLOYEES COVERED  
AT EACH ESTABLISHMENT

NAME	<b>Classified</b>
ADDRESS	
CITY STATE ZIP	
NAME	
ADDRESS	
CITY STATE ZIP	
NAME	
ADDRESS	
CITY STATE ZIP	
NAME	
ADDRESS	
CITY STATE ZIP	
NAME	
ADDRESS	
CITY STATE ZIP	

Letter to  
Mrs. Clinton M. W. Wright, Director  
Directorate of Training, Education,  
Consultation and Federal Agency Programs  
Occupational Safety and Health Administration  
U.S. Department of Labor  
Washington, D.C. 20210

ORIGINATOR:

STAT



7 APR 1981

Date

Director of Security

Distribution:

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② - DDA

1 - D/Sec